

# PAC – PARENT ADVISORY COUNCIL

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**Date:** Tuesday, October 17th, 2017 6:30 pm

**Location:** General Wolfe Elementary school library

**PAC Members (in order of sign-in sheet):** Scott Cowie, LeeAnn Ahrens, Kristin Rotte, Stasa Jones, Stephanie Willox, Libby Taylor, Julie Nichols, Brent Nichols, Serena Verma, Susie McRae, Joanne Ma, Colleen von Doehn, Peter Friedel, Harvey Chianz.

## **PAC Executive:**

- Michael Nedelec, Chair
- Kristin Hanlon, Vice Chair
- Jaimini Thakore, Treasurer
- Donna Rayner, Secretary

## **Agenda**

1. Welcome and Call to Order - Michael Nedelec
2. Approval of Sept. 12<sup>th</sup>, 2017 minutes  
Motion to Adopt Minutes:

<b>Moved</b> L. Taylor	<b>Seconded</b> S. Willox	<b>Carried</b>
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3. Administration Report - Susan Nichols, Principal
  - Susan began by giving a big thank you to the PAC for all that has happened since school has started, specifically--
    - Natasha Patton for the Fresh Fruit and Veggie program (carrot sticks earlier this month).
    - Katie Stevenson for the Halloween costume rack and Dance organization.
    - Deb LeBoe for all her great work on the PAC class rep email list up.
    - Stephanie Willox for her work on hot lunch.
    - Last but not least thank you to Jenny Evans and her team for another wonderful Walkathon.

- Susan is part of the team that is on the Superintendent search, and part of the search for 2 Directors of instruction. The executive director of Human resources search is underway, as is the search for an associate superintendent. Hopefully we will have staff in these senior positions early in the spring.
- A fire drill, an earthquake drill and a lockdown drill all planned for the next month. We have already completed 2 fire drills. If there is an emergency where we need to evacuate the school, we would assemble off site at General Brock School.
- Each year it is required to review the Code of Conduct. Susan will be updating it with staff, but wanted to let the PAC take a look. The one change from past versions is that it is now mandatory to include a statement about suspensions. Susan distributed copies of the requirements along with last year's and this year's code of conduct and requested feedback.
- The staff have voted to be a part of the VSB district pilot project on Communicating Student Learning (CSL). Several schools used this format for communicating student learning last year, and it is likely to be mandated by the district next year. Susan hopes that by becoming involved this year Wolfe staff could provide information and recommendations back to the district about the successes and challenges of the new reporting format. In brief, there will be 2 written report cards each year, and letter grades for grade 4-7 only on the request of the parent at the end of the year, and not part of the report template. There will also be a minimum of 3 other communications with parents around student achievement during the year, which could take place as conferences, electronic communication (such as Freshgrade), portfolios of work showing learning, interim reports, etc. Susan will be holding an information night for parents and sending home more information as we receive material from the district. As the pilot unfolds over the year, the District will also be seeking feedback from parents at the schools participating.

#### Teacher's report – Linda Andrews

- Thank you to the PAC for the performance Monday (Tiller's Folly) and the upcoming tennis lessons during PE.
  - The district cross country meet is later this week -a big thank you to all the teacher coaches.
  - We also have been having a successful soccer season, with a senior girls and a senior boy's team.
  - Volleyball season is just about to start and we will be having teams at the senior level for boys and girls
4. 2017/2018 Budget and Treasurer's Report – Jamini Thakore
- 64 Cloudbooks being set up now, funded by the PAC
  - Discussion around uniforms (Wolfe T-shirts) and whether PAC should fund

- Ms. Kelley and Ms. Soper are in charge of uniforms.
- Teachers feel we should stick with t-shirts—uniform cleaning and distribution, along with cost are all issues.

5. Chair Report and update – Michael Nedelec

- Janson Ho, VSB Seismic Office Director at Nov. PAC Meeting
- Election Results – 11% turn-out in municipal election.
- Two additional VSB schools just approved for seismic upgrades (Begbie and Bayview). Thoughts that Wolfe might be moving closer to getting approval/completed PDR. Susan’s belief is it will be Spring when we get the final word. Budget for Wolfe is \$24 million per Susan.

6. Vice-Chair Report – Kristin Hanlon

- Playground Opening Event scheduled for Nov. 3<sup>rd</sup>. Details to follow—all parents, kids and staff welcome to attend.
- Install starting Oct. 23<sup>rd</sup>.

7. Upcoming Events & Fundraisers

- October 25-26<sup>th</sup> – Family Photo Portraits
- Oct. 27<sup>th</sup> - Halloween Dance
- October 31<sup>st</sup> – QSP Magazine Fundraiser Kick-off
- Nov. 3 - Frozen Foods fundraiser begins
- Nov. 21<sup>st</sup> – Next PAC Meeting with Janson Ho

8. Motion to adjourn:

<b>Moved</b> L. Taylor	<b>Seconded</b> C. Von Dehn	<b>Carried</b>
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