

PAC – PARENT ADVISORY COUNCIL

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Date: Tuesday, June 19, 2018 6:30 pm

Location: General Wolfe Elementary school library

PAC MEMBERS (in order of sign-in sheet): Steph Willox, Libby Taylor, Debbie Leboe, David Leboe, Claire Wilson, Francia Marbella, Harvey Chiang, Colleen von Dehn, Hope Walker

PAC Executive:

- Michael Nedelec, Chair
- Kristin Hanlon, Vice Chair
- Jaimini Thakore, Treasurer
- Donna Rayner, Secretary

Administration:

Susan Nichols, Principal

These minutes are reflected in the order of what was discussed.

1. **Welcome and Call to Order** - Michael Nedelec

2. **Approval of May 8, 2018 minutes**

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| Moved L. Taylor | Seconded D. Leboe | Carried |
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3. **Administration Report** - Susan Nichols, Principal of General Wolfe Elementary

- It has been another great year of learning, with not long left! I would like to give a special thank you to the PAC executive for their time, and support -it has been wonderful to work with such a dedicated and talented group.
- The PAC has successfully carried out many successful fund-raisers- the Silent Auction, Walkathon, The Casino night, frozen food sales, popcorn sales, and other events. The PAC has also supported the school in a myriad of ways- monthly fruit deliveries, Social and Emotional Learning activities, new kindergarten parent meeting, computers, skating, performances, class parents, and in school volunteers. All of these events enrich the students' lives here and help to build a strong sense of community.

- We are ending the year on a much more settled note this year-an elected board, a new superintendent and an (almost) complete senior management team. We have had challenges over the year with there being enough teachers to cover people who are absent, but we have been relatively lucky here at Wolfe and the staff has worked well together when we have been short. Much of this is due to smaller class sizes and teachers in front of students, which overall is a good thing.
- This year there is only one administrator leaving, but there were several admin moves as there have been positions filled by retired folk since Christmas. I feel very lucky not to be moving, but am happy to note that Cathy Thomas is the new principal at Simon Fraser.
- Our staffing is underway for next year. We have been allocated less resource teacher time in keeping with the provincial contract and funding. As a result, Ms. Polley will be in the classroom two days a week and Ms. Essar will be joining us from Livingston for the other 3 days. Ms. Byrne is going on leave, and we will be getting a temporary person for the year in our grade 5/6 position.
- We had both a very successful track and field season and ultimate frisbee season. We had many athletes participate in the Swanguard finals, and appreciate the coaches and sponsors work with the students. We have been finishing the floor hockey year with staff student games, and for the first time in many years the staff were defeated last Friday.

Treasurer’s Report – Jamini Thakore

- 2018/2019 Final budget presented by Jamini.
- Planned expenditures approximately \$50,000.
- Removed items include Drama, Chess, & Choir Clubs. Also removed \$3500 in revenue from Casino Night because we currently have no committee lead.
- Susan recognized Jamini’s efforts and time spent on drafting next year’s budget.

Motion to approve 2018/19 budget:

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| Moved L. Taylor | Seconded H. Chaing | Carried |
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4. Chair Report – Michael Nedelec

- Seismic announcement expected in the fall for Wolfe. New committee to be formed for seismic planning and fund raising .
- Direct drive update – to be timed with seismic upgrade announcement.
- Parent Survey to go out early next school year. Survey will help to determine the school’s priorities for next school year and beyond.
- PAC Exec Openings- need a Vice-Chair for 2018/19 as Kristin Hanlon will be stepping down. Michael thanked Kristin for her work on the PAC Exec this year.

5. Vice-Chair Report – Kristin Hanlon

- New Committee Leads needed for Casino Night & Welcome Back party
- Harvey Chaing and Francia Marbella volunteered as co-leads for Welcome Back committee.
- Debbie Leboe to continue as Parent Rep lead.

6. Upcoming Events & Fundraisers

- Next PAC Meeting: TBD

7. Motion to Adjourn:

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| Moved L. Taylor | Seconded D. Leboe | Carried |
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