

# PAC – PARENT ADVISORY COUNCIL

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**Date:** Tuesday, September 11, 2018 6:30 pm

**Location:** General Wolfe Elementary school library

**PAC MEMBERS (in order of sign-in sheet:** Lisa Leung, Francia Marbella, Debbie Leboe, Julie Nichols, Stephanie Willox, Harvey Chiang, Carolina Ellis, Claire Wilson, Jenny Evans, Zouzan Yousef, Julianne Hills, Kath Wade, Kristin Rotte, Stasa Jones, Libby Taylor, George Kyriakelis

## **PAC Executive:**

- Michael Nedelec, Chair
- Hope Walker, Vice Chair
- Jaimini Thakore, Treasurer
- Donna Rayner, Secretary

## **Administration:**

Susan Nichols, Principal

Nick Allan and Ashlie Arbour Polley

**These minutes are reflected in the order of what was discussed.**

1. **Welcome and Call to Order** - Michael Nedelec

2. **Approval of June 19th, 2018 minutes**

<b>Moved</b> L. Taylor	<b>Seconded</b> D. Leboe	<b>Carried</b>
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3. **Administration Report** - Susan Nichols, Principal of General Wolfe Elementary

- Thank you to the PAC for all that has happened since school has started-Harvey Chiang, Claire Wilson and Francia Marbella for a great Welcome back event, Jenny Evans for taking over Walkathon, Stephanie Willox for getting hot lunch up and happening, and Deb Leboe for working on getting the PAC class rep email list up. As well, Susan said a big thank you to the PAC executive for all their work behind the scenes.
- Staff Update-delighted to say that Sarah Nafrey has joined us for the Grade 1/2 position, Elizabeth Cheng is our new grade 5/6 teacher. Candice Essar, who was hired in June, is job sharing in the grade 1-2 with Ms. Polley. Unlike last year, all our spots have been fully staffed since day 1, which has made a smoother transition to the new year.
- According to the VSB website, our seismic project is a renovation, and they hope to have it completed by the end of 2021. Susan has no further details, but expects Wolfe will be on

this site for the remainder of this school year. Susan expects more details and an official announcement later this month.

- Mr. Mathewson has returned and will be teaching band to all the grade 6/7's in their music blocks, with a special music activity for the grade 5's in Div. 4. More information will be coming home this week with students.
- This is an election year for school trustees. Susan feels that municipal politics have the greatest impact on her day to day life in Vancouver, and encourages everyone to become informed and vote.
- The upcoming Pro-D day in September is a day where staff will look at movement education in support of the dance and PE curriculums in the morning, and the new curriculum and reporting in the pm.
- FSA (Foundation Skills Assessments) have been moved to the fall and the grade 4 and 7's are scheduled to write them between Oct. 1 and Nov. 9. Parents will hear more from the teachers on this.
- Staff is looking forward to our grade 6/7 camp which is Camp Jubilee located at Indian Arm. This is quite an undertaking early in the year and it's hoped that by moving it to September students will all get to know each other a bit better.
- The school has moved to an on line fee payment system. It will accept visa and all class fees and field trips can be paid this way. There have been a few bumps figuring it out with the camp fees and appreciate the grade 6/7 parents' patience as we worked out the details. It is now ready to go school-wide and hoping everyone takes the time to register and pay that way-it makes the volume of money coming through the office much easier to track and manage.
- Planning underway for the year's fire drills, Next month there will be an earthquake drill, and staff is preparing for a lockdown drill this fall. If there is an emergency where we need to evacuate the school, we would assemble off site at General Brock School.
- Terry Fox run was successful last week and hoping to raise more than last year, when the community donated over \$3000.
- Thank you for continuing to report your child's absences to Safe Arrival. Please note the phone number and email address and use them to report absences. Even if you have told the teacher about an absence, please also report it in case the teacher is away or forgets. If a child is late they will need to come to the office for a late slip so we do not think they are away. Don't forget to sign out your child if you take them to an appointment during the day.

**Teacher Report:**

- Tennis is booked for the spring and also booking Gymsense for this fall. As well, how the Raven Stole the Sun is booked for October.

- Our Sports teams are up and running-it looks like there are enough soccer players to make a senior boys team. Teachers have started planning for the cross country season. Stay tuned for more information if your child is in grades 3-7.
- Looking forward to seeing many parents at our 'Meet the Teacher' night Thursday. It starts in the gym, at 6 pm., where there is also the Scholastic Book fair for the next two weeks. Buying books at the fair helps support our school library. Kindergarten teachers will not be at the evening Thursday as staff has met with all the parents, with our first full day of kindergarten tomorrow.
- A huge amount of work went into creating classes, and that it was great to be able to move into classes quickly as parents who were leaving let us know their plans. We are pleased with how it has all come together. One item of note: Wolfe has 400 students and 140 are in Kindergarten and Grade 1.

**Treasurer's Report – Jamini Thakore**

- 2018/2019 Final budget is online. Budget year runs Sept. 1 to Aug. 31.
- We are \$6000 underspent for this year.
- There is \$86,000 in Wolfe account now which includes a surplus of \$30,000. It will be decided at a future meeting what to do with this amount—suggestion made it will likely be put to seismic fund.
- A new gym floor was added this summer.

**4. Chair Report – Michael Nedelec**

- Congratulations to the Welcome Back Party Committee for a well-attended and successful event.
- Civic Election coming up on Oct. 20<sup>th</sup>. PAC Exec will distribute a list of questions to all candidates for the VSB for discussion at next PAC meeting.
- Parent survey will be going out after seismic event so we can plan how to best use the funds we have.

**5. Vice-Chair Report – Hope Walker**

Discussion around volunteers and committee leads for this year. The following people volunteered or put their names forward for consideration:

- DPAC - \*possible\* Claire Wilson
- Fruit & Veggie – Kristin Rotte
- Grant Coordinator/Seismic Committee - Kemp Edmonds \*possible\* Caroline Bonshar, \*possible\*, Christina Lui
- Stepping Up Grade 7 - Susan will send an email requesting volunteers; Debbie Leboe said she would consider being a backup
- Halloween Dance - Kate Montgomery Saunders
- Casino Night - tentative Christina Lui

**6. Upcoming Events & Fundraisers**

- Sept. 28<sup>th</sup> – Walkathon
- Oct. 16<sup>th</sup> – Next PAC Meeting
- Oct. 26<sup>th</sup> – Halloween Dance

7. Motion to Adjourn:

<b>Moved</b> L. Taylor	<b>Seconded</b> H. Chiang	<b>Carried</b>
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