

PAC – PARENT ADVISORY COUNCIL

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Date: Tuesday, April 9, 2019 6:30 pm

Location: General Wolfe Elementary school library

Agenda

PAC MEMBERS (in order of sign-in sheet): Jenny Evans, Katie Stevenson, Nicola Gubbins, Libby Taylor, Michelle Wiens, Kathryn Wade, Harvey Chiang, Susie McRae, Kristin Rotte,, Stephanie Willox, Kemp Edmonds, Annie, Lori Striegler

PAC Executive:

- Michael Nedelec, Chair
- Hope Walker, Vice Chair
- Jaimini Thakore, Treasurer
- Donna Rayner, Secretary

Administration/Teachers: Susan Nichols, Principal. Ms. Cheng and Ms. Naffrey, Teacher reps

These minutes are reflected in the order of what was discussed.

Welcome and Call to Order - Michael Nedelec

Approval of March, 2019 minutes

Moved Lori Striegler	Seconded Libby Taylor	Carried
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Administration Report:

- We are starting to plan for next year. Class sizes remain at:
 - Kindergarten 20, no k/1 splits allowed
 - 1-3 22 students
 - 4-7 30 students
 - 3/4 max 24 students
- There is also some complex language regarding class composition that is in place. I am currently looking at having 3 kindergarten classes, with just fewer than 40 Wolfe catchment students and the rest Simon Fraser overflow.
- I have been told the seismic early warning system is installed. I am struggling to find out how the system can be accessed to practice for the Big One on May 2nd. As well, on May 2nd, I will be asking for parents again to help practice the board's reunification protocol.
- We are busy with the seismic mitigation work. Ms. Cameron and I spent this afternoon at South Hill doing an inventory of furniture and equipment in each room, and planning to designate the assigned storage spaces for

our materials that are not in classrooms. As well, we have been working with Natasha to convert the multi-purpose room into a library, as the space that is currently a library is too small to hold an intermediate class. I am continuing to work with the Project Office on bussing issues-once all of the K students are transferred into our records system, we can think about sending out the bussing survey. As well, I have been working here to see what millwork on exterior walls needs to be replaced and what can be removed-as the walls will be deeper, it is impossible to just stick everything back as it will protrude across doorways. I have been reassured that the music room will get new carpet, the bathrooms in the basement will be upgraded, and the annex will be made accessible. As well, there has been a change to the interior walls-instead of building out interior walls; they will just be finishing the concrete. This means that over the last week the school seismic team has had to figure out where all the Smartboards, white boards and bulletin boards will go so they can be fit into the concrete.

- A bussing survey will be sent in May by the VSB.
- Budget requests-as per submitted list
- We have started our 2nd year of collaboration with the VSO. In March just after the break we had 8 musicians come and perform a short concert, then let the students in grade 2 and 3 try playing the flute, trombone, French horn and violin. It was such fun to see the children play the instruments and discover how they worked!
- We are starting to plan for sports day-we will be starting at 9:00 and running the day right through lunch and completing the day's activities by 2:00pm. Alona is aware of this and Spare Time is able to accommodate students at that dismissal time. Please note that Sports Day is a on a Thursday (May 16), and school there is a district Professional day Friday (May 17). Our wonderful food coordinator, Harvey Chiang, is in his last year of having a child at Wolfe, so we are looking for a food coordinator for the future. This would be a great year form someone to learn the ropes!

Teachers report

- The final Early Dismissal day is next week on April 17. Some teachers did their conferences before the break; some are doing them on the Tuesday /Wednesday/Thursday, or in the morning as well as after school. Each teacher will be communicating with the families of students in their class to let them know the plan.
- Badminton is up and running, as is the Ultimate team, and the Track and field teams start training is starting very soon- expect about nearly quarter of school to be involved- thanks to the parents who are assisting the staff with these teams either by coaching, driving or cheering teams on.
- Group team/activity phots are up in the hall-please check them out!
- Just a reminder that the final concert of the year is May 30th at 6:30.any classes who did not perform in the winter concert will be performing this time.
- And finally thank you to the PAC for their on-going support for a wide variety of items-from art supplies to performances (we have the Goh ballet coming soon), to events such as skating, new resources for the library and science supplies such as the butterflies for the kindergarten classes-we appreciate it all.

Chair Report and update – Michael Nedelec

- Seismic update:
 - There won't be time at the Swing Site for after-school activities. Most will happen at lunch or before school.
 - Further discussion required around post-seismic funding needs, e.g. bottle-filling stations.
- Succession Planning for PAC Exec – **Michael Nedelec will be stepping down as PAC Chair at the end of this school year. Anyone interested in the position should contact any of the PAC Exec as soon as possible and**

plan to attend the June AGM. Michael will be sorely missed. His contributions to the Wolfe Community have been invaluable!

2018/2019 Budget and Treasurer's Report – Jamini Thakore

- While at South Hill PAC is budgeting to raise less money and to spend less money. This is due to the fact we don't know what space will be available for various events and fund raisers.
- \$112,000 in GWE account now. There will be a large roll-over at the end of this year due to unspent funding.

Vice-Chair Report – Hope Walker

- Popcorn sales start this Friday, volunteers needed.
- Casino Night results: \$6600 raised. Thanks Kemp Edmonds!!
- Silent Auction - Need gifts and donations like baskets, bottles of wine, donated services, etc.

Upcoming Events & Fundraisers

- Silent Auction – May 9th
- Next PAC Meeting – May 14th

Adjournment

Moved Libby Robinson	Seconded Susie McCrae	Carried
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