

PAC – PARENT ADVISORY COUNCIL

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Date: November 17, 2020, 6:30 pm

Location: Virtual meeting via Zoom

Minutes

PAC MEMBERS (by Zoom title): Adam Rucker, Lisa and Hana Ybulle, Suzie Harrington, Francia Marbella, George Yang, Rachel Kielb, Anne Low-Ber, Katie Stevenson, Helen Pang, Mabel Tan, Stephanie Willox, Sameena Nahal, Phil Gaudin, Annie Tran, Serena Verma, Nitsa Panago, Maria McClean, Karen Mok, Veronica Solimano, Ian Boyle, Robbin Simao, Ruslan Danilin, Douglas Weibel, Theresa Tang, Milan Gakovic, Denise MacDonald, Stacey Waugh, Laurie McNeill, Tasha Bienert, Geeta Basantani, Sue, Phoebe, Anna, Ramani, Julienne

PAC Executive:

- Donna Rayner, Co-Chair
- Hope Walker, Co-Chair
- Kemp Edmonds, Vice Chair
- Jaimini Thakore, Treasurer
- Claire Wilson, Secretary

Administration/Teachers: Nancy Bourque, Principal / Ms. Soper and Ms. Kelly, Teachers

- **Welcome and Call to Order** – Donna Rayner & Hope Walker
 - Donna welcomed all participants. Participants were muted for the meeting.
 - Questions were posed to Nancy and the Executive via the chat function.

- **Approval of October 2020 minutes**

Moved Adam Rucker	Seconded Francia Marbella	Carried
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- **Administration / Teacher Report:**

Teacher Report (Ms. Soper and Ms. Kelly):

- Ms. Soper and Ms. Kelly co-teach grade 6/7. They organize a toy drive annually, with the help of the grade 6 and 7 students (Divs 1 and 2). They would like to make it work again this year.
- Wolfe has been paired with a partner school where there are families in need. There are also a few Wolfe families in need who would also benefit from a holiday hamper. Each classroom or cohort will be assigned a family and a list of items they may wish to contribute to the hamper.
- Families can expect more information in the next few weeks. Please consider supporting this worthwhile project.

Principal's report (Nancy Bourque):

- PHO guidelines November 8th: the provincial health officer presented new guidelines for British Columbians a couple weeks ago. There are no new guidelines for schools, and those that were set in August and September continue to be in effect. The PHO is very pleased with the work that schools have done in our province as school transmissions remain really low, which shows that our protocols are working well. One of the recent guidelines was that all employers must review their Covid protocols with employees, so all VSB schools did so last week. The Wolfe school health and safety committee met, discussed areas for improvement, and shared these with staff. Staff and students have been very vigilant and will continue to do so to protect everyone. Nancy is very grateful to parents who continue to support staff with those protocols. Staff understand that it is tough to keep your child home when coughing, and it's tough to have kids dressed for outside-only recess and lunch, or to have windows open in classrooms in wintertime. However, we need to continue doing our best protecting everyone and to keep schools open. There were a couple of areas that were reviewed and staff felt that parents might need more reminders:
 - Masks and buses: Continue to remind your grade 6-7 child to bring their masks to school (many forget, especially on the bus). Also, many change their seats on the bus. They must all keep their seats. This is very problematic for Wolfe and VCH: if a child tests positive, VCH will ask Nancy who sits near him/her on the bus and the seating plan needs to be accurate so that VCH can contact the right families. Thank you for reviewing those with your child and Nancy will continue to review as well.
 - School playgrounds are closed to families before and after school: Socializing on school grounds before and after school is not allowed; families should pick up their child and leave school grounds immediately. Of course, families who have a child ending at 14:45 and another at 15:00 can stay for that time, but by 15:10 all families should have left school grounds. If you wish to socialize with other families after school, please do so at Memorial Park or other parks nearby, although it is not recommended by PHO. Spare Time has rental access to the Wolfe playground and fields from 15:00 – 18:00.
 - Washroom use in the AM: it's tough to get kids out the door in the AM on time etc., but if at all possible to have kids using the washroom at home before coming to school it would help a lot. There can't be more than 5 kids at the time in the washroom and staff are finding many kids want to use the washroom right at arrival.
- CSL reports Term 1: students CSL reports will go home the last week of January and the last week of June this year again. In this month's newsletter Nancy will be adding parent information resources on the CSL guidelines for our new families. Wolfe and several VSB schools have been using the CSL format for 4 years now, which focuses on the core competencies and assesses where the child's learning is, where the learning is going, and what to do to get there. All teachers will use the online tool this year to write their CSL so the formatting will be uniform.
- Outdoor Learning Spaces at Wolfe: Nancy and the teachers are very excited to start the planning and the design of our future outdoor learning space at the old school. Over the years, the PAC has set aside funds for legacy projects post seismic and since the plan is to move back to the Ontario St. school during the summer, now is the time to start considering the design and cost for this space. The PAC exec and Nancy would like to form a committee of 2-3 parents and 2-3 staff members to work on the planning and designing of this learning space. The committee would start meeting right in the new year and probably once a month or so until June. If you are interested in joining, especially if you have experience in outdoor design or outdoor ed, please contact Nancy or Donna, PAC co-chair. The teacher reps will be Ms. Zheng, Mr. Smathers and Ms. Segers.
 - There were several PAC members who showed interest in the committee. Nancy will email those members with further information with a view to having two or three volunteers on the committee.
- **Chair Report and update – Donna Rayner & Hope Walker**
 - Outdoor classroom committee: Donna thanked Nancy for moving this idea along and the teachers and PAC members for volunteering their time to work on design and budget. There will also be a PAC Executive member on the committee. It was noted that last year, the PAC voted on a list of priorities for the spending of the legacy funds already raised and to be raised. However, as a result of COVID and changing priorities, the Executive

would like to revisit this discussion in January. It is likely that an outdoor classroom would bring even more value than previously thought, but the Executive would like to have the input of the PAC membership.

- Walkathon: Donna expressed the PAC's appreciation and thanks to Sarah Lacombe and Jenny Evans for organizing the event, which was very successful. The total raised was \$18,061.60, which exceeded the fundraising goal. Donna also thanked Nancy, the teachers and staff whose enthusiasm and hard work over and above their usual role were essential to the success of the event as parent volunteers were not allowed this year.
- Direct fundraising drive: still looking for volunteer leads for direct drives to raise funds for general expenses and legacy items.
- Purdy's Chocolate fundraiser: Hope advised that she will be running this online fundraiser. Please look for more information to come.

- **Treasurer's Report** – Jaimini Thakore

- The PAC has reached its fundraising goal for the year. The funds raised are well short of previous years, but in light of COVID, last June the PAC approved a very conservative budget for 2020/21 as it was unclear how the year would unfold.
- Nancy requested PAC funding to top up VSB funds received for outdoor education related supplies. There are some items requested that can be paid for from current budget categories (e.g. science, art, gym equipment). However, funding other items would require repurposing funds from yet unused budget items.
- A motion must be passed to reallocate budget funds.
- There was a motion put forward to allow the PAC Executive to use up to \$3,000 from the budget for outdoor education supplies. Anything that can be paid for from existing budgeted items will be. Remaining funds will come from unused budget categories such as babysitting, bussing, and a few others.
- **MOTION: The 2020/21 budget is modified such that the PAC Executive is authorized to use up to \$3,000 from the budget to pay for outdoor education supplies. For any outdoor education supplies that do not fit into an existing budget category, the Executive has the discretion to take funds from other unspent categories and direct those funds to outdoor education expenses.**

Moved Jenny Evans	Seconded Laurie McNeill	Carried (No one opposed)
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- **Proposed PAC bylaw amendments (Claire Wilson)**

- A draft amended Constitution and Bylaws showing the proposed amendments in track changes was circulated to all Wolfe Parents last week. However, this was done less than 14 days before this meeting and so is not enough time to vote on the amendments.
- The proposed amendments were shown and explained to the attendees.
- There will be a vote at the January meeting. If anyone has questions or concerns about the proposed amendments, please contact Claire or another member of the Executive.

- **New Business**

- Colleen von Dehn emailed the Executive about One Love Consulting and Dr. Gunderson, a psychologist who gives presentations on anti-racism. She presents to PACs about raising anti-racist kids. The PAC has funds to spend on a parent speaker series. For \$200, Dr. Gunderson is willing to present via Zoom and answer parent questions on this topic. She is a very engaging and in-demand speaker. The presentation would include 15 minutes of content and about 25 minutes of Q & A, which can be done via an anonymous tool so that the questions can be candid and open.
- A link to One Love Consulting was circulated.
- Attendees expressed interest in having Dr. Gunderson speak to the PAC as suggested and efforts will be made to arrange this. Thank you to Colleen for bringing this forward.

- **Adjournment**

Moved Suzie Harrington	Seconded Maria McClean	Carried
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Next PAC Meeting is January 19, 2021.