

PAC – PARENT ADVISORY COUNCIL

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Date: June 15, 2021, 6:30 pm

Location: Virtual meeting via Zoom

Minutes

PAC MEMBERS (by Zoom title): Leslie Shoji, Adam Rucker, Colleen von Dehn, Veronica Solimano, Maddy Kipling, Anna Rucker, Adam Rucker, Stephanie Willox, Kevin, Michelle Wiens, Kristin Rotte, Sandy Pang, Annie Low Beer, Zoe, Libby Taylor, Francia Marbella, Geeta Basantani, Serena Verma, Sameena Nahal

PAC Executive:

- Donna Rayner, Co-Chair
- Hope Walker, Co-Chair
- Kemp Edmonds, Vice Chair
- Jaimini Thakore, Treasurer
- Claire Wilson, Secretary

Administration/Teachers: Nancy Bourque, Principal / Ms. Cameron & Ms. Oades, Teachers

1. Welcome and Call to Order – Donna Rayner

- Donna welcomed all participants. Participants were muted for the meeting.
- Questions were posed to Nancy and the Executive via the chat function.

2. Approval of May 2020 minutes

Moved Kristin Rotte	Seconded Anna Rucker	Carried
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3. Administration / Teacher Report:

Nancy Bourque, Principal:

- Teachers: Nancy introduced Ms. Oades, who teaches grade 1, and Ms. Cameron who is a teacher librarian. The teachers passed on their thanks to parents for doing their part to keep the school safe over the past year. Ms. Cameron expressed thanks to the parents and PAC Executive for generous contributions to the library expenses. The chat reflected the members' thanks to the teachers for all of their wonderful teaching and care during a very challenging year.
- Seismic update: The school is pretty much packed and ready to go with a few last tasks to do. Wolfe's furniture and boxes will stay at South Hill until mid-August when the move is scheduled to take place. Livingstone items will move to South Hill the first week of July so all Wolfe items will be on one side of each portable, and Livingstone on the other side.
- Staffing update: Unfortunately, Wolfe is saying goodbye to a few staff this year. Ms. Bonnis has decided not to come back to Wolfe next year and it will be a great loss to our school. She has been at Wolfe for 15+ years and has made a huge contribution during that time. There are several teachers and staff who will not be returning as well since they were in temporary assignments: Ms. Whelan in our grade ¾ class; Ms. Jones in our grade 4/5

class; Ms. Mo in our grade 5/6 class; and Ms. Diya, one of our student support workers who works with our grade 2-4 cohort. Ms. Charlene the extra supervision aid who was assigned to Wolfe at South Hill because of the ability of intermediates to play at Memorial Park will also not be returning next year. Wolfe is thankful to them all for their great work and wish them the best of luck in their new assignments.

- **Growth Plan:** The staff has worked really hard the past four years on our school growth plan which was centred on the core competencies of the new curriculum. Wolfe is finished this plan and will be moving on to a new topic for the next three years. After a lot of discussion among staff this Spring and last Spring, the new goal starting next year will be focused on creating a caring community. This will fit well with the district's plan to focus on equity, inclusion and anti-racism. Wolfe's inquiry question will be "How to cultivate care and personal responsibility in our classrooms and school community." We will be spending some time in the Fall looking at resources and strategies to work on this goal and Nancy and the teachers are very excited to be working together on a new topic.
- **Next year:** There will be 16 divisions next year, including 3 kindergarten classes. The breakdown of the K students is 2/3 from the Simon Fraser catchment and 1/3 from the Wolfe catchment. Nancy was asked to keep an additional classroom available in case the student population increases over the next few years.
- **Outdoor classroom project:** Nancy did not have any updates on the request for a quote for benches and picnic tables. VSB is very short-staffed this year and have been slow in responding.
- Nancy thanked the PAC Executive for all their hard work and support this year. It was a pleasure working with them all and the staff and Nancy feel very fortunate to have such a dedicated group of parents working for the kids.

4. Chair Report and update – Donna Rayner & Hope Walker

- **Thank you:** The Co-chairs expressed the PAC's immense gratitude towards the teachers, staff and Nancy. All of the necessary COVID measures and heightened health concerns has made this year very difficult for teachers and staff. The PAC is very appreciative of the caring and thoughtful way the teachers have supported the kids over the course of the school year.
- **Back to school party:** we are in a holding pattern in relation to whether we can host a back to school party at Wolfe as we used to do pre-COVID. It will depend on the restrictions in place for Sept 7. There was interest in forming a subcommittee to revisit in early August. Claire will oversee the subcommittee. Francia Marbella and Suzie Harrington expressed interest in assisting. Anyone else who is interested, please email Claire. Would need 20-30 additional volunteers for the day-of if we can do something large scale.
- **Halloween dance:** The DJ is holding Friday, Oct 29 for the Wolfe Halloween dance. This is a contract deferral from 2020 and the deposit was paid pre-COVID. Nancy will confirm that date is not a pro-D.
- **Parent appreciation:** The Chairs expressed the PAC's appreciation of parents for all of their contributions and support over the past year. Particular thanks go to grade 7 parents who have given so much of their time and energy to the school over many years and whose children are moving on from Wolfe. They will be missed. Libby Taylor made tremendous contributions to the PAC and the school, which is very much appreciated.
- **Teacher appreciation:** A big thanks again to all of the teachers and staff. To express the PAC's gratitude, the Chairs are organizing lunch for the teachers before the end of school.

5. Treasurer's Report – discussion and ratification of 2020/21 budget

- The proposed budget for 2021/22 was circulated to all Wolfe parents prior to the May and June meetings. No questions or comments were received prior to the meeting.
- The PAC budget is set at the end of the school year for the next year. Jaimini shared his screen to present the current financials to June 10 and the proposed 2021/22 budget with the participants.
- The PAC raised \$40,000 this year. The final direct drive amount was \$12,300. A huge thanks to Wolfe families for these generous contributions. Expenses stand at about \$13,000 with a few more to come in. The surplus will be put towards next year's expenses and the membership could decide to hive off a portion and move it to reserve for the outdoor classroom project.
- The proposed budget for 2021/22 projects revenue from the BC Gaming Grant and a Walkathon event for a total of about \$25,000 and expenditures of just under that amount. It is unclear whether the gaming grant may be lower for next year due to COVID and a reduction in casino traffic. He applies for the grant in June each year and gets notice of the amount in September.

- It is recommended that the budget as presented be revisited halfway through next year based on what type of fundraising is possible and what expenses arise, particularly if COVID restrictions are lifted and more field trips and other extracurricular opportunities are available.
- Nancy is unsure of the status of Hot Lunch, from which the PAC earns some revenue. This will be confirmed in September.
- Jaimini is stepping down as Treasurer this year. The Chairs and Nancy expressed thanks to Jaimini for all of his work over 7 years managing the finances for the PAC. His contribution to the PAC has been invaluable.
- There were no other questions or comments on the budget.
- Motion to approve the 2021/22 Budget:

Moved Kristin Rotte	Seconded Sameena Nahal	Carried (none opposed)
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6. New Business

- There was a question about VPD presence in schools going forward. Nancy confirmed that there had been a Constable assigned to Wolfe who visited for lockdown drills and other events. As a result of a review process, the VSB decided not to continue the school liaison officer program. Instead, VSB staff will be hired to address the services that the VPD liaison was providing.
- Hope noted that Donna is stepping down as Chair of the PAC Executive. Donna served on the PAC for about four years as Secretary and the Chair and made many valuable contributions. Her hard work and enthusiasm for the school has been very much appreciated.

7. Adjournment

Moved Libby Taylor	Seconded Sameena Nahal	Carried
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Next PAC Meeting is TBA but will be posted on the website.