

PAC – PARENT ADVISORY COUNCIL

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Date: May 17, 2022, 6:30 pm

Location: Virtual meeting via Zoom

Minutes

PAC MEMBERS (by Zoom title): Colleen von Dehn, Ryan and Susie McRae, Carmen, Linda, Anna Rucker, Nicole Kief, Alice S., Anne Low Beer, Vanessa, Adam Rucker, Stephanie Willox, Leslie Shoji, Anne, Stacey Waugh, Veronica Solimano, Laurie McNeill, Tasha, Francia Marbella, Juliata, Maria McClean

PAC Executive:

- Hope Walker, Chair
- Kemp Edmonds, Vice Chair (regrets)
- Leslie Hoolaeff, Treasurer
- Claire Wilson, Secretary
- Maddy Kipling, Member at Large / DPAC

Administration/Teachers: Nancy Bourque, Principal / Ms. Soper, Teacher

- **Welcome, Land Acknowledgement, and Call to Order** – Hope Walker
- **Approval of April 2022 minutes**

Moved Anna Rucker	Seconded Stephanie Willox	Carried
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- **Administration Report:**

Ms. Soper:

- Ms. Soper described some of the recent grade 6/7 outdoor projects. She thanked the PAC for its generous financial contribution to the boulevard gardens, which were used to purchase paving stones and some plants.
- Ms. Segers' class built garden boxes with Tupper students, which are now outside the Annex. The materials for the garden boxes were funded by the PAC. There is new soil and plants coming for these. A VSB grant secured by Ms. Soper was obtained to purchase the soil and plants.
- Ms. Soper obtained another grant for a community message board, which the grade 6/7 classes could build. Any parent with some woodworking skills who is willing to assist with this project, please contact Ms. Soper.
- The boulevard gardens and vegetable gardens in the back of the school will need watering over the summer. Ms. Soper requested that the PAC call for volunteers to sign up for a week of watering. There are hoses on site and Nancy has a key to access those. School community members are welcome to harvest and eat the food. The Executive will send out an email looking for volunteers to sign up to water the gardens.

Nancy Bourque:

- Nancy thanked Ms. Soper and the grade 6/7 students for their tremendous work on the garden.
- Parents are welcome to attend Sports Day to cheer on the kids.

- Nancy received the Wolfe student numbers for next year – there will be 359 students (the same as this year) and 16 divisions, including 3 Kindergarten classes. The intermediate classes will most likely be split classes. Parents may still submit friend requests by email to Nancy, which will be considered – the staff like to ensure that students have at least one or two close friends with them in class. Requests for a specific teacher will not be entertained.

- **Treasurer’s Report & Presentation of Draft 2022/23 Budget** – Leslie Hoolaeff

- Leslie reported on the status of revenue and expenditures to date. The PAC has hit its revenue goals for the year and is on track to spend the majority of the budget, except for a few items that were unspent or underspent mostly due to COVID restrictions.
- There is \$208 remaining in the teacher appreciation budget. The Executive would like to provide an appreciation lunch for the teachers and staff before the end of the year. Maddy has obtained a quote from Nuba to cater a nice lunch for \$400. There are funds remaining in the igirl/iguy (body science) budget that will not be spent. Leslie proposed a motion to move \$250 from the igirl/iguy budget to the teacher appreciation budget to cover the cost of the lunch. This would provide \$450 for the lunch (\$400 + buffer). There was a motion from the floor that \$250 be moved from igirl/iguy to teacher appreciation, and a vote was conducted by anonymous online poll:

Moved Laurie McNeill	Seconded Anne Low Beer	Carried (12 voting in favour / 0 opposed)
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- Hope noted that this year’s social emotional learning (SEL) budget is yet unspent. There is a section of the Wolfe library with parenting-focused books that parents can borrow. The books were purchased by the PAC in previous years. Hope is a psychologist at BC Childrens Hospital and is canvassing colleagues about helpful books that the PAC could purchase for this collection, and a portion of the SEL budget will be allocated to purchasing some new books. Nancy advised that parents can attend the library and borrow the books from 3-3:20 each afternoon, or send an email to Ms. Cameron with a request and she will put the book aside. The books are listed on the library catalogue, which is accessible via the school website.
- Leslie then presented the draft budget prepared by the Executive and walked through it line by line. The projected revenue for 2022/23 is similar to this past year with the Walkathon and gaming grant predicted to raise the most funds, and Purdys, hot lunch - \$0.25 per plate (which depends on how many days we can offer this) and possibly other misc. fundraisers contributing some. PAC revenues have been significantly down from the pre-seismic, pre-COVID levels of about \$40-\$50,000. This is because there used to be a spring fundraiser / social event that has not been possible in the last two years. It would be wonderful if there is a crew of volunteers willing to organize a spring fundraiser for next year – particularly something with a social aspect. This would bring in more revenue for the many opportunities teachers and parents would like to take advantage of.
- The expenses are fairly similar to last year, with some exceptions. Based on Nancy’s advice, there are no funds for Safety Patrol. Last year, the PAC was able to fund a one-time subscription to Mystery Science with our surplus, but it does not appear that there will be funds for this again next year. The budget for lunchtime clubs has been reduced as many items were purchased this past year such as games, which can be used again.
- There was some discussion from the floor about the budget. It was acknowledged that the draft budget is tight given the reduced revenue projections as a result of there not being a spring fundraiser in place. The hope is that the community members will bring new ideas for fundraisers next year that will create additional revenue.
 - Anna Rucker proposed that a group of parents are interested in looking into a LGBTQ2S+ diversity and inclusion project. Hope and Leslie explained that this would likely fit within the budget for SEL, and funds could potentially be allocated to this type of project based on a proposal to the PAC. Nancy noted that teachers would likely be very interested in this and it was a good way to support kids and parents. There was an informal, anonymous online poll to gauge interest in potentially allocating funding to an LGBTQ2S+ diversity and inclusion project with 13 participants voting in favour and none voting against. Anna will put together a more detailed proposal for the PAC in this regard.
 - Ms. Soper proposed an increase to the grounds budget, if possible, as gardening supplies and plants for the front and back gardens can be quite expensive.
 - Ms. Soper also raised that the teachers would be interested in financial support from the PAC for Indigenous Truth and Reconciliation programming, including bringing in Indigenous elders, artists and other experts to work with the students. Hope noted that some in the parent community had also

voiced an interest in this type of educational programming and Maddy had taken steps to try to arrange for an Indigenous speaker, but unfortunately it did not work out this year. Support for this topic could come from the SEL budget or be carved out as a separate budget item.

- There was an inquiry about the budget amount for gym equipment from a parent who wondered if the Wolfe equipment should be replaced. It was noted that the PAC had provided a fairly significant amount for gym equipment this past year. The Executive will liaise with Nancy as to whether there is an identified need to replace certain equipment and whether the PAC could assist.
- The Executive will consider these ideas and any others received after the meeting. A revised budget will be presented for approval at the June meeting.
- **Succession Planning – Executive positions 2022/23** – Maddy Kipling & Leslie Hoolaeff
 - Maddy and Leslie discussed their experiences as first time Executive members and strongly encouraged people to put their names forward for next year. The Secretary position will need to be filled, and the Executive would welcome “co-“ leaders for each position.
 - The Executive is developing a list of other volunteer roles that need filling and Claire will send an email about this before the June meeting.
- **Clothing Swap Update** – Maddy Kipling
 - The swap will take place Friday, May 27 at 2:30-4pm, weather permitting. If raining it will be June 10. Donations will be accepted the Tuesday to Friday before.
- **Chair Report** – Hope Walker
 - Hope thanked Ms. Soper and Ms. Segers for all of the work with the 6/7 students to beautify the grounds. Thanks also to Laurie McNeill for her work and guidance on these efforts.
 - The PAC has a budget for Sports Day. In the past, the PAC has subsidized pizza lunch, but this would be quite complicated due to COVID restrictions and also because it is a hot lunch day. Instead, the PAC will purchase popsicles for the kids as a late morning treat. If anyone can assist with purchase or delivery of the popsicles on Thursday, please contact Hope.
 - Leslie Shoji and Sarah Lacombe have confirmed that they will lead the Walkathon again next year. They are looking for graphic design assistance for the promotional materials. Anyone with these skills who is willing to help, please let us know. Hope noted that the PAC is extremely grateful to Leslie and Sarah for coordinating the Walkathon, which is the largest fundraising event of the year.
- **Outdoor learning space update** – Kemp Edmonds
 - Kemp was unable to attend the meeting to report on this item and so it was tabled to June.
 - The outdoor committee will meet next on May 31.
- **DPAC Update** – Maddy Kipling
 - Maddy touched briefly on a few recent DPAC topics of interest, including Translink moving bus stops farther away from certain VSB schools without any consultation of the schools; 21 VSB schools marked for closure; and issues of the ongoing VSB budget deficit.
 - Anyone with questions about DPAC, please let Maddy know.
- **New Business**
 - None
- **Adjournment**

Moved Adam Rucker	Seconded Laurie McNeill	Carried
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Next PAC Meeting and AGM are June 21, 2022