

PAC – PARENT ADVISORY COUNCIL

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Date: January 17th, 2023, 6:30 pm

Location: Virtual meeting via Zoom

Minutes

PAC MEMBERS (by Zoom title): Helen Pang, Jesse, Laurie McNeill, Maria McClean, Leslie Shoji, Annie Low Beer, Fran Fernandez, Stacey McEachern, Adam Rucker, Michelle Wiens, Lindsay, Dorcas & Gavin, Ksenia, Veronica Solimano, Sarah Lacombe

PAC Executive:

- Claire Wilson, Chair
- Kemp Edmonds, Vice Chair
- Leslie Hoolaeff, Treasurer
- Lynn Gosselin, Secretary
- Maddy Kipling, Member at Large / DPAC
- Sameena Nahal, Member at Large

Administration/Teachers: Susan Dent, Principal

- **Welcome** –
- **Land Acknowledgement** – Kemp Edmonds
- **Call to Order** – Claire Wilson
- **Approval of November 2022 minutes**

Moved Annie Low Beer	Seconded Laurie McNeill	Carried
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- **Administration Report:**

Susan Dent:

- Susan touched on many topics -
- School is in full swing after the winter break
- Student Affordability Fund – reminder that these funds are still available, have been utilized by some families for a variety of needs but there is still more, must be used by June 2023. These funds can also support cultural events – Susan has booked a Lion Dance for Monday January 23 to commemorate Lunar New Year. The possibility of offering swimming at Hillcrest through these funds was investigated but is not possible at this time due to staffing issues at Hillcrest.
- Grounds – ready to go. Hoping to start everything in the Spring.
- Concerts – Winter Concert scheduled for January 26th for some grades, remaining Grades to perform in a Spring Concert (date TBD)

- Communication – Currently the plan is to send out a weekly newsletter with key info. A more detailed newsletter with resources, etc will be sent out monthly.
- Report Cards – coming home January 27th (Div 5 went home before the winter break)
- Staffing – Ms. Furnell is back. Wolfe is fully staffed at the moment.
- Playground – always evolving. Currently everyone can play everywhere other than the kindergarten classes. Until this week, kindies were restricted to the front playground. Staff are working to open up the whole playground, slowly, to the kindies.
- Questions –
 - What grade is basketball? Grade 6 and 7 (run by 5 teacher volunteers and two outside community volunteers)
 - More clubs or sports? Not sure yet.
 - Track & Field? Probably in the Spring
 - Is Student Affordability Funding being used for field trips? Only to supplement families in need
 - Can there be more info about clubs and sports sent via the weekly emails?
 - Project Chef for the future? Susan will investigate the possibility to bringing this program back
 - Covid/Illness current status? Can always be referenced on the VSB website. Kids need to remain home if have had a fever or vomiting within the last 24 hours. Best to keep kids home if unwell and unable to participate in school activities
 - Annie asked if it would be possible to have the VCH sight and hearing screenings for other grades instead of just kindies - Needs to be suggested to VCH (Maddy to take the idea to the DPAC)
 - What's happening with the planters? They are teaching boxes. Teachers use them in a variety of ways to enhance their classroom learning.
- Claire mentioned PAC funds that could help support clubs and sports If needed.
- Community School team is looking into an afterschool dance program (available to a limited number of students)
- Closing Street Program (Safe Streets Program) – suggestion that this could be a great option for the school community

- **Chair Report** – Claire Wilson
 - Fundraising – Recent fundraisers (Purdy's and Direct Drive) Thanks to Hope for organizing Purdy's and thanks to all who contributed to the direct drive. Walk-a-thon is confirmed for April 28th (fingers crossed for good weather. Thanks to Sarah and Leslie for getting this going.
 - Upcoming community events – PAC sent out an email with ideas for some upcoming events and a call out for volunteers to help coordinate. Please consider volunteering so we can keep having these amazing events in our community.
 - Grounds – quotes are all signed off. Upgrades to forest area, picnic tables, Sven benches and new benches to be installed as part of the project (two benches will be dedicated to Susan Nichols and Wendy Cameron). Cost to PAC to come out of Post-Seismic fund should be \$42,00 - \$45,000
 - Claire noted that now that real numbers have been presented for this project, there will be lots of funding left. What to do with the additional funding to be discussed at the February PAC Meeting.
 - Budget – Leslie and Claire will be meeting with Susan on Friday Jan 20th to review the budget, look at moving funds around and possible capital expenses that the PAC could take on
 - Succession planning – January recruitment starts for the PAC Exec for the following year. There will be a few positions available including President. If anyone is interested, let the PAC Exec know. Co-positions are welcome and encouraged. Claire is drafting a PAC Exec checklist to make the transition as smooth as possible.

- **Treasurer's Report** – Leslie Hoolaeff
 - Leslie shared the budget spreadsheet for attendees.
 - Fundraising update –
 - Purdy's - \$787.63
 - Direct Drive - \$3830.00
 - Walk-a-thon – biggest fundraiser of the year still to come

- Currently raised \$15K of expected \$30K
- Generally, on track for expenditures and PAC financials are in good shape.
- It was discussed that the 15K from the developer that was donated in 2022 will be allocated to upcoming outdoor projects at the school
- Items to review – Grad amount (note that amount is too low, looking at bumping that up), kayaking (likely will go ahead this year), camp (possibly next fall)
- **DPAC Update & SEL Committee Information** – Maddy Kipling
 - DPAC – no update at present. Maddy will take the VCH screenings idea to the DPAC (as per above in Administration Report)
 - SEL/JEDI/TC –
 - Planning some exciting things for the 2023/2024 school year. The committee is working on a full schedule with something every month planned
 - Anti-racism talk is being booked. In person event. VSB facilitated therefore no cost to the PAC
 - Hope connected group to a Child and Family Psych who will be giving a talk on anxiety. Maddy to send info out.
 - Claire thanked the committee for all their work. Wolfe has not had this kind of a committee for a long time.
 - Clothing Swap – 2022 was a huge success. Looking to expand to books, toys etc this year. The committee needs volunteers. Interested in ideas as to where to donate the leftover clothes etc after the event.
 - Susan mentioned that the kindy classes could use some good rain gear if anyone has some to donate
- **Adjournment**

Moved Adam Rucker	Seconded Annie Low Beer	Carried
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Next PAC Meeting is February 28th, 2023 at 6:30pm